

Please provide the following details for any suspected serious misconduct or any breach or suspected breach of law or regulation that may adversely impact the Company and submit directly to Integrity Unit of Allo Technology Sdn. Bhd. Please note that you may be called upon to assist in the investigation, if required.

(Sila nyatakan maklumat lengkap bagi sebarang bentuk aktiviti salah laku yang menyalahi undang-undang dan yang memberi impak yang negatif ke atas syarikat. Semua maklumat hendaklah dihantar kepada Unit Integriti, Allo Technology Sdn. Bhd. Sila ambil perhatian, bahawa Tuan / Puan akan dipanggil membantu dalam siasatan yang akan dijalankan, jika perlu.)

<b>REPORTER'S CONTACT INFORMATION</b> <b>(Butiran Pemberi Maklumat)</b>	
NAME / STAFF NO. (Nama / No Staf)	
DESIGNATION ( Jawatan)	
DEPARTMENT (Jabatan)	
CONTACT NUMBERS (Telefon)	
E-MAIL ADDRESS (Emel)	
<b>SUSPECT'S INFORMATION</b> <b>(Maklumat Orang Yang Disyaki)</b>	
NAME / STAFF NO. (Nama / No Staf)	
DESIGNATION (Jawatan)	
DEPARTMENT (Jabatan)	
CONTACT NUMBER / (Telefon)	
E-MAIL ADDRESS (Emel)	

<b>WITNESS (ES) INFORMATION (If any)</b> <b>Maklumat Saksi (jika ada)</b>			
NAME (Nama)		NAME (Nama)	
DESIGNATION (Jawatan)		DESIGNATION (Jawatan)	
DEPARTMENT (Jabatan)		DEPARTMENT (Jabatan)	
CONTACT NUMBER (Telefon)		CONTACT NUMBER (Telefon)	
E-MAIL ADDRESS		E-MAIL ADDRESS	
ALLEGATION NO.		ALLEGATION NO.	
<p>COMPLAINT: Briefly describe the misconduct / improper activity and how you know about it. Specify what, who, when, where and how. If there is more than one allegation, number each allegation and use as many pages as necessary.</p> <p>(Secara ringkas, terangkan aktiviti salahlaku yang wujud, dan bagaimana anda mengetahuinya. Nyatakan siapa, bila, dimana dan bagaimana ianya berlaku. Jika terdapat lebih dari 1 pertuduhan, maka gunakanlah sebanyak mana helaian yang dikehendaki.)</p>			
<p>1. What misconduct / improper activity occurred? Apakah bentuk salahlaku / aktiviti yang tidak baik berlaku?</p>			
<p>2. Who committed the misconduct / improper activity? Siapakah yang melakukan salahlaku / aktiviti tidak baik?</p>			
<p>3. When did it happen and when did you notice it? Bilakah ia berlaku dan bila anda mengetahuinya?</p>			

4. Where did it happen? Dimanakah ianya berlaku?

5. Is there any evidence that you could provide us? \* Adakah terdapat sebarang bukti yang boleh anda kemukakan kepada kami?

6. Are there any other parties involved other than the suspect stated above? Adakah terdapat pihak lain yang terlibat selain daripada suspek yang dinyatakan diatas?

7. Do you have any other details or information which would assist us in the investigation? Adakah anda mempunyai butiran atau maklumat lain yang dapat membantu kami dalam membuat penyiasatan?

8. Any other comments? Komen-komen lain?

9. If money involved, can you estimate the amount? Jika wujudnya penggunaan wang, berapakah anggaran jumlah yang terlibat?

Please tick / Sila tandakan (√)

Less than RM500 / Kurang dari RM500

RM501 to RM10,000

RM10,001 to RM50,000

More than RM50,001 / Melebihi RM50,001

Date / Tarikh:

Signature / Tandatangan:

Any complaint, report or false information purposely and/or malicious or to disgrace an image of the employee or affect the Company reputation and/or for any other reason related to the above is considered as having committed an offence and any employees or any other party involved shall be subjected to a disciplinary or legal action.

Segala jenis aduan, laporan atau keterangan palsu dan/atau dengan disengajakan dan/atau berniat jahat atau mengaibkan imej kakitangan atau mengugat reputasi syarikat dan/atau kerana alasan lain berkaitan perkara diatas adalah menjadi kesalahan dan tindakan disiplin / undang- undang akan diambil terhadap kakitangan / orang awam yang terlibat.

For Integrity Unit use: Untuk kegunaan Unit Integriti:	Report No.
Received By / Diterima oleh:	Date Received / Tarikh diterima:
	Acknowledgement Sent On:
Investigation Required (Yes / No)? (If no, please state the reason) Perlukan penyiasatan (Ya / tidak) (Jika tidak sila nyatakan sebab munasabah)	
Investigation Done By / Penyiasatan dilakukan oleh:	
Investigation Result / Hasil Penyiasatan:	
Action Taken / Conclusion / Tindakan diambil:	
Reported to Whistleblower Committee Chairman on:	
Signed Off by Integrity Officer:	