

NOTICE OF REQUEST FOR QUOTATION (RFQ)

Vendors are invited from company incorporated in Malaysia for work as follows:

RFQ Description	Open RFQ for Supply, Customize and Deliver HSE Bucket Hat with Customized Allo Logo to Allo Technology Sdn Bhd
Requesting Department	Health Safety & Environment
RFQ Floatation Date	Wednesday, 16 th April 2024
RFQ Closing Date	Tuesday, 23 rd April 2024 (3:00 PM)
Submission of RFQ Documents	The RFQ Documents shall be submitted in hardcopy. (optional - softcopy via USB Drive)
Submission of the RFQ Documents shall be hand delivered to Allo Tender Box as per the following address:	ALLO TECHNOLOGY SDN BHD Level 3, Left Wing, College of Computer Science and Information Technology (CSIT), UNITEN, 43000 Kajang, Selangor (Attn: Procurement & Supply Chain Department) (RFQ No: ALLO-RFQ-HSE-BUCKETHAT)
Contact Information	General Inquiries: Amir Hazmi Bin Nawawi Email: amir@allo.my / procurementallo@allo.my Technical Inquiries: Nur Syaffawani Zabidin Email: syaffawani@allo.my / hse@allo.my

Flow process for RFQ documents submission as per below:

SINGLE MASTER ENVELOPE / SINGLE PARCEL PACKAGE

What to do:

- 1. Include the RFQ documents into a **SINGLE MASTER ENVELOPE** OR **SINGLE PARCEL PACKAGE.**
- Submission shall be in <u>SEALED</u> Single Master Envelope or Single Parcel Package and placed in Allo's Tender Box.
- 3. Affix label as shown below



HAND-DELIVERY TO:

Allo Technology Sdn Bhd, Level 3, Left Wing, College of Computer Science and Information Technology (CSIT) UNITEN, 43000 Kajang, Selangor

(Attn: Procurement & Supply Chain Department) (RFQ No: ALLO-RFQ-HSE-BUCKETHAT)

No later than 3:00 PM on Tuesday, 23rd April 2024

